

Saint Mary's Catholic Primary School



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29th January 2021

Dear Parents,

Admission to Nursery September 2021

We are delighted to be accepting applications into our Nursery for September 2021. Please see below the application process and timeline. If you are unsure about anything then please do not hesitate to contact the school office.

St Mary's Isleworth, Nursery

- 26 places available
- Monday to Friday: 8:45am – 11:45am (15 hours)
- Although we do not offer the extended 15 hours entitlement for working parents, we do work with other providers who pick up from the Nursery. *Please see provider details at the bottom of this letter.*

Application Process

Due to COVID-19 please do not visit the school to collect forms. Please complete the editable PDF and email it with the supporting documents to office@smi.hounslow.sch.uk. Alternatively, you can print the word version and scan it through to us or please send hard copies by post.

Forms Required

- Complete the attached school Supplementary Information Form for Admission to Nursery Class 2021 (SIF).
- Complete the attached London Borough of Hounslow Application Form (AF).

These forms should be returned electronically or via post to the school together with:

- A copy of your child's Birth Certificate as well as your child's Baptism Certificate (if applicable)
- A copy of your most recent Council Tax bill (which should be in the applicant's name) i.e. 2020/21 or 2021/22 when issued to verify your residence. If you are unable to provide a copy of the Council Tax bill because it is not in your name, please provide 3 other documents confirming you reside at the address. **One** of these should be a mortgage statement/tenancy agreement and **two** of the following:
 - Recent utility bill, credit card statement or driving licence
 - Child Benefit (pages 1&2)/Inland Revenue document (if entitlement applies)
 - Payslip/P45/P60
 - Car/House Insurance certificate
 - NHS Medical Card/GP registration

- Electoral register
- A letter confirming placement at your address from Social Services/National Asylum Support Service/United Kingdom Border Agency/Housing Department.

Important Dates

- Forms must be submitted by **7th May 2021**. Any applications received after this date will not be considered at this time.
- Offers of places will be sent to arrive on **Wednesday 26th May 2021**.
- Acceptance of places offered must be received by the school by **Wednesday 9th June 2021**. Any places not accepted by this date will be offered to those families placed on a list in order of priority.

Please note: If you do not get offered a place you do not have the right to Appeal as Nursery is not statutory school age. Admission to the Nursery does not ensure admission to Reception class when a separate application must be made.

Oversubscription Criteria – Local Authority and Diocese of Westminster

- The oversubscription criteria only applies if there are more applicants than there are places and this has not been the case in the last 3 years.
- Please read the Admissions Policy carefully as Governors will follow this strictly when making decisions on offers of places.
- If oversubscribed, places will be given to those children who are highest on the criteria list. Maps of the parish boundaries are also available on the school website.

For further information, please find the brochure “**Starting in a Hounslow School Nursery in September 2021**” through the link here - www.hounslow.gov.uk/nurseryadmissions.

Yours sincerely,



Mr. F. Marsh
Headteacher

Early Education Funding (EEF) - (15hrs) and the Extended Entitlement (15 hrs)

Parents of 3- and 4-year olds can access the EEF through St Mary’s, Isleworth Primary School. To check if you are eligible for the extended entitlement of 15 hours go to the website:

<https://www.childcarechoices.gov.uk>

St Mary’s works with the following extended hour Isleworth based providers who offer the extended entitlement and pick up from our Nursery. We would recommend that you contact providers to check their terms and conditions and fee structures.

Sunnysmiles

Website: <https://www.sunnysmileschildcare.com>

Tel: 02081275995 07714755390

Email: admin@sunnysmileschildcare.com

ASK

Website: <http://www.askkindergarten.co.uk>

Tel: 07306086666

Email: ask@askkindergarten.co.uk

Mini Me's

Website: <https://www.minimespreschool.co.uk>

Tel: 07932085895